

**REGULAR SESSION OF THE BOARD OF COUNTY COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA FRIDAY, DECEMBER 29, 2017**

**DRAFT**

**The Commissioners met with Larry Buzzard, Rob Miller and Tom Wall present.**

**IN THE MATTER OF MINUTES)**

**12/19/2017 Minutes**

Rob Miller made a motion to approve the minutes for 12/19/2017. Larry Buzzard seconded and the motion passed 3-0.

**IN THE MATTER OF CLAIMS)**

**12/29/2017 Claims**

Larry Buzzard made a motion to approve the claims for 12/29/2017. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PAYROLL)**

**12/22/2017 Payroll**

Larry Buzzard made a motion to approve the payroll docket for 12/22/2017. Rob Miller seconded and motion passed 3-0.

**IN THE MATTER OF PERMIT)**

**Heartland REMC**

Rob Miller made a motion to approve the Heartland REMC Application for Permit for CR 800 S, between SR 9&37 and CR 1000 W, CR 800 S W of 800 W, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the Heartland REMC Application for Permit for CR 800 S, between SR 9&37 and CR 1000 W, CR 800 S W of SR-105, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the Heartland REMC Application for Permit for CR 800 S, between SR 9&37 and CR 1000 W, CR 800 S W of SR-9, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

**IN THE MATTER OF PERMIT)**

**American Electric Power**

Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 200 E, between N. Huntington Avenue, SR 5 and CR 300 E, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 500 E, between CR 400 E and CR 600 E, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 300 E, between CR 200 E and 400 E, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the American Electric Power Application for Permit for Flowing Well Road, between Scout Cabin Road and CR 1000 S, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 900 S, between S. Scout Cabin Road and North Huntington Avenue SR 5, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 1000 S, between Flowing Well Road and CR 1100 S, Huntington County. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

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Rob Miller made a motion to approve the American Electric Power Application for Permit for CR 600 E, between CR 500 E and CR 500 W. Larry Buzzard seconded and the motion passed 2-1, with Commissioner Wall voting against.

**IN THE MATTER OF DISCUSSION)**

**2018 Grant Application – Local Anti-Drug Coalition Efforts (LACE)**

Chief Probation Officer Heather Malone presented a 2018 Grant Application – Local Anti-Drug Coalition Efforts (LACE). Heather discussed the process of applying for the grant, where the funds come from and where the funds will be used.

Larry Buzzard made a motion to allow Chief Probation Officer Heather Malone to move forward with the 2018 Grant Application – Local Anti-Drug Coalition Efforts (LACE). Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF CONTRACT)**

**Contract for Legal Services**

Larry Buzzard made a motion to approve the Contract for Legal Services (CHINS cases), the Contract for Legal Services (Juvenile Delinquents), the Contract for Legal Services (Criminal Appeal Cases) and the Contract for Legal Services (Criminal Cases). Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Commissioners' Correspondence**

Scott Carnegie, Project Manager for DLZ issued the Huntington County Sheriff's Office and Jail Outdoor Recreation Enclosure – Notice to Proceed indicating that the Commissioners awarded the Base Bid in the amount of \$347,488.00 to Hamilton Hunter Builders, Inc. A pre-construction meeting date and time will be coordinated between all applicable participants at a later date.

**IN THE MATTER OF RESOLUTION)**

**Resolution 2017-33 – Confirming the Participation of Huntington County in the Wabash River Heritage Corridor Commission**

Larry Buzzard made a motion to approve Resolution 2017-33 – Confirming the Participation of Huntington County in the Wabash River Heritage Corridor Commission and re-appointed Dave Hacker as its appointed member and Donald Mathias as an alternate member. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Release of Easements Taken for Temporary Right of Way – Contract: R37393, Project 1400605, Huntington County, CR900N, Parcel 16A and Parcel 16B, Owners: Bruce A. Schoenemann and Mary A. Schoenemann**

County Attorney Bob Garrett presented a Revised Release of Easements Taken for Temporary Right of Way and "Exhibit A" to be reviewed by the Commissioners.

Rob Miller made a motion to sign the Revised Release of Easements Taken for Temporary Right of Way and "Exhibit A" – Contract: R37393, Project 1400605, Huntington County, CR900N, Parcel 16, Owners: Bruce A. Schoenemann and Mary A. Schoenemann. Larry Buzzard seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Cost Allocation Plan**

County Auditor Cindy Yeiter appeared before the Commissioners to discuss three quotes she received for Title IV-D cost allocation. Cindy discussed that she received three quotes, one from Malcon/Malinowski Consulting, Inc. for the cost of \$4,800.00, one from Maximus for the cost of \$4,250.00, and one from Dossett Consulting, LLC for the cost of \$4,000.00. Jeff Kemper from Dossett Consulting, LLC attended the meeting to discuss the services that his company would be able to offer the county. Cindy spoke about the fact that she and her staff are happy with the current company they are using, Malcon/Malinowski Consulting, Inc., and she would like to continue using this company.

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Larry Buzzard made a motion to accept the Proposal for the Preparation of the Annual Countywide Cost Allocation Plan 2018 with Malcon/Malinowski Consulting, Inc. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Update on Unsafe Order – 9080 W 805 N, Huntington, Indiana**

Rosalie Kahn appeared before the Commissioners to request that she given three (3) additional days to get all of her items out of the garage located at 9080 W – 805 N, Huntington, Indiana prior to the demolition that was previously ordered. DCD Land Use Office Coordinator Marla Stambazze indicated that she would be willing to contact Zahm Excavating to let them know of any extension.

Larry Buzzard made a motion to give Rosalie Kahn until 6:00 a.m., January 3, 2018 to get all items out of the garage located at 9080 W – 805 N, Huntington, Indiana. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Complaint on Unsafe Property**

DCD Land Use Office Coordinator Marla Stambazze advised the Commissioners that she has received a complaint on a property located at 2877 E – 1100 S, Warren, Indiana. She indicated that this property had unsafe violations that were dealt with back in 2008. Marla asked if the Commissioners wanted her to investigate and move forward with the complaint. By consensus the Commissioners agreed that Marla should move forward with the investigation.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 9:30 a.m. to discuss interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization or a governing body of a political subdivision as authorized under I.C. 5-14-1.5-6.1(b)(4) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(4). No official decisions were made in executive session.

The Executive Session was closed.

**IN THE MATTER OF DISCUSSION)**

**LIT – Economic Development – Intri-Cut for Signage**

Rob Miller made a motion to approve \$10,000.00 for LIT – Economic Development Funds, Project 6 Additional Discretionary, for Intri-Cut to be used for new signage. Tom Wall seconded and the motion passed 2-1, with Commissioner Buzzard voting against.

**IN THE MATTER OF DISCUSSION)**

**2018 Property / Casualty / Auto / General Liability Insurance**

Dave Mettler, agent with Mettler Agency, appeared before the Commissioners to present the renewal for 2018 Property, Casualty, Automotive, and General Liability Insurance. Dave discussed the additions and changes made to the policy from the 2017 policy.

Rob Miller made a motion to approve the renewal quote for the Property, Casualty, Automotive, General Liability and Workers Compensation as presented. Larry Buzzard seconded and the motion passed 3-0.

**IN THE MATTER OF DISCUSSION)**

**Lease – Mitchell Mounsey**

Emergency Management Agency Director Bob Jeffers submitted the Lease between Mitchell Mounsey and The Board of Commissioners of Huntington County for the property located at 1401 South Jefferson Street, Huntington, Indiana. Bob noted the changes made to the lease, which has been agreed to and signed by Mitchell Mounsey.

Rob Miller made a motion to sign the Lease. Larry Buzzard seconded and the motion passed 3-0.

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**IN THE MATTER OF DISCUSSION)**

**Emergency Management Agency – Update**

Emergency Management Agency Director Bob Jeffers discussed with the Commissioners that he has the opportunity to buy a used vehicle from the Sheriff's department for use by the EMA. By consensus, the Commissioners agreed that Bob should move forward with purchasing the vehicle.

Bob indicated to the Commissioners that they are moving forward with putting the EMA command trailer at the City water plant and are working out the details of the use of the building and property.

**IN THE MATTER OF EXECUTIVE SESSION)**

The executive session was continued to 12:00 p.m.

**IN THE MATTER OF DISCUSSION)**

**Huntington County Public Safety Dispatch Budget**

Director Melissa Taylor appeared before the Commissioners to discuss the notice that she received from the Auditor regarding the Part Time line item in Public Safety Dispatch being in the red for 2017. Melissa voiced her concerns with the budget process and asked for guidance and clarification on several items. The Commissioners and County Council Member Terry Miller spoke to Melissa about the budget process and the deadlines to make changes, transfers or request additional from County Council.

**IN THE MATTER OF DISCUSSION)**

**County Jail Employee Ray Houser – Employment Status**

HR Director Erika Devine discussed with the Commissioners the fact that a county jail employee, who was previously a full time employee and is now on part time duty, would like to be reinstated to full-time duty. Erika questioned whether or not he would be eligible to have his previous time counted as continuous service for the purposes of determining eligible vacation time, longevity, or other benefits based on years of service with the County.

It was agreed by consensus that Ray Houser's employee benefits would be reinstated back to when he went from full time duty to part time duty.

**IN THE MATTER OF AGREEMENT)**

**Boston Mutual Life Insurance Company – Group Accident Policy Agreement**

HR Director Erika Devine presented the Commissioners with the new agreement with Boston Mutual Life Insurance Company for Voluntary Group Accident Policy.

Larry Buzzard made a motion to sign the Master Policy Application for Group Accident Insurance. Rob Miller seconded and the motion passed 3-0.

**IN THE MATTER OF EXECUTIVE SESSION)**

The Commissioners met in executive session at 12:00 p.m. to discuss job performance evaluation of individual employees as authorized under I.C. 5-14-1.5-6.1(b)(9) as provided in the public notice of executive session. No other subject matter was discussed in executive session other than that authorized under I.C. 5-14-1.5-6.1(b)(9). No official decisions were made in executive session.

The Executive Session was closed.

**IN THE MATTER OF DISCUSSION)**

**Reorganizational Meeting**

Tom Wall made a motion to appoint Larry Buzzard as President of the Commissioners for 2018. Rob Miller seconded and the motion passed 3-0.

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Tom Wall made a motion to appoint Rob Miller as Vice-President of the Commissioners for 2018. Larry Buzzard seconded and the motion passed 3-0.

- Drainage Board: Tom Wall
- Regional IIIA: Tom Wall
- HCED: Larry Buzzard
- EMA Advisory Board: Rob Miller
- Solid Waste District Board: All three commissioners
- Plan Commission: Larry Buzzard
- Employee Safety Committee: Rob Miller
- CEDIT Advisory Board: Larry Buzzard
- Employee Connection Committee: Rob Miller
- District 3 Planning Council (DPC): Rob Miller
- Northeast Regional Partnership: Tom Wall
- GIS Advisory Committee: Tom Wall
- District Planning Oversight Committee: Rob Miller
- HCPS Dispatch: Rob Miller
- Tax Abatement Review Committee: Larry Buzzard
- Community Corrections: Rob Miller
- Job Classification Committee: Larry Buzzard
- EMS Advisory Committee at Parkview Huntington Hospital: Rob Miller
- EMS Dispatch: Larry Buzzard
- Upper Wabash River Basin: Larry Buzzard

Tom Wall made a motion to approve the committee split as noted above. Larry Buzzard seconded and the motion passed 3-0.

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Larry Buzzard

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Rob Miller

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Tom Wall

BOARD OF COMMISSIONERS  
HUNTINGTON COUNTY, INDIANA

Attest:

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Cindy Yeiter, Auditor